

Committee Chairs and Volunteers and Special project volunteers

Responsibilities may include the following:

- Communicate directly with the National Board of Directors regarding agreements and decisions to be made regarding solicitations and problem solving whenever the need arises.
- Each committee or special project is individual in responsibility. Therefore please indicate your competencies in your application and guidelines for responsibilities will be drafted from your information as well as the need.
- Representing NAHA with integrity and professionalism
- Honoring NAHA mission statement in practice and action
- Other duties as assigned or requested by the National Board of Directors

Requirements include the following:

- NAHA Member in good standing
- Honor deadlines, timelines, and do not procrastinate until the last minute, if you need assistance or direction – ask for it.
- Agree to act within the guidelines of NAHA's Code of Ethics
- Return a completed application to the NAHA office
- Willingness to commit to a minimum of 2 hours of service weekly depending upon the committee or special project's goals and accomplishment deadlines

Benefits for Journal Advertisement solicitation and marketing

- Certificate of service
- Discount on NAHA merchandise 25%
- Discounted Journal Advertisement
- \$100.00 Discount towards Registration fee for NAHA Conference
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(Benefits are good during term of service only and shall not be transferred or extended)

Loss of Volunteer status may be a consequence of any of the following but is not limited to:

- Acting outside of the Code of Ethics: The Ethics Committee shall review any act or complaint fitting this description. This process is outlined in the Ethics Committee Handbook.
- Submission of valid complaints against any act you participate in, which are investigated and found to have merit.
- Not fulfilling your responsibilities as outlined above or in agreement to fulfill duties as assigned or in future announced requirements as dictated from the National Board of Directors.
- Lapse of membership dues, no longer in good standing as a NAHA member.
- Participating with conflicting non-affiliated political and non-political groups, agencies, or associations which are contrary in goals or mission statement or are slanderous toward NAHA and its Board.

All volunteers will receive a complete standards and policies packet.