

Volunteer Descriptions, Responsibilities, Requirements, Benefits, Disciplinary actions

District and Regional Directors:

Responsibilities include the following:

- Holding Quarterly meetings with members and directors
- Contacting expired members in your area
- Recruiting new memberships
- Representing NAHA with integrity and professionalism
- Honoring NAHA mission statement in practice and action
- Other duties as assigned or requested by the National Board of Directors

Requirements include the following:

- Professional/Business Membership in good standing
- Agree to act within the guidelines of NAHA's Code of Ethics
- Return a completed application to the NAHA office
- Willingness to commit to 2 years of service
- Weekly time commitment of 3 hours minimum
- Yearly Renewal of NAHA Director Application-Contract to include submission of volunteer commitment hours. Director Commitment hours can include aromatherapy classes, lectures, workshops, and meetings in which NAHA is included as part of the educational sharing. Assisting with editing of articles, research papers and submissions for journals, newsletters and website pages. Contacting businesses to participate in NAHA Membership Discount program. NAHA project volunteer hours.
- Must practice True Aromatherapy within NAHA Safety Guidelines. Precludes the use of RDT
- Active Email Contact Address. Access to internet. Participation in NAHA Director group email communications. Member of NAHA Director Blog. Open dialogue with Director Coordinator.

Benefits for District and Regional Director Volunteers

- Certificate of service
 - Discounted Conference Registration and Tradeshow Exhibitor Fee
 - NAHA Merchandise Discount 20%
 - Opportunity to be featured in the E-newsletter as well as submit Journal articles
 - Discounted Professional-Business Membership Fee; \$25.00 off
 - Free Listing on NAHA Website Director webpage
- (Benefits are good during term of service only and shall not be transferred or extended)

Loss of Volunteer status may be a consequence of any of the following but is not limited to:

- Acting outside of the Code of Ethics: The Ethics Committee shall review any act or complaint fitting this description. This process is outlined in the Ethics Committee Handbook.

- Submission of valid complaints against any act you participate in, which are investigated and found to have merit.
- Not fulfilling your responsibilities as outlined above or in future announcements from the National Board of Directors.
- Using NAHA meetings and member information for personal use and solicitations.
- Lapse of membership dues, no longer in good standing as a NAHA member.
- Participating with conflicting political and non-political groups, agencies, or associations which are contrary in goals or mission statement or are slanderous toward NAHA and its Board.
- Participating as a Board Member of another Association or Organization.

All volunteers will receive a complete standards and policies packet including a handbook as a Director.